



Office of the Principal
S.D. Jain Girls' College Dimapur Nagaland 797112
Affiliated to Nagaland University and recognized by the UGC u/s 2.F and 12(B)
NAAC Accredited Grade-C
Ph. 230230 Website: sdjaingirlscollege.com

Notification NO: (first meeting of the IQAC post NAAC A&A)
Date: 22 April 2019

Dear Sir/Madam

There will be a meeting of the IQAC on 23rd April at 10 AM in the college campus. You are requested to attend the meeting positively.

Agenda:

1. Reconstitution of IQAC
2. Post NAAC A&A Review
3. Formation of Cells, etc
4. Any other matter with permission from the chairperson

Thanking You

Copy to:

1. Secretary
2. All existing IQAC Members, *co-ordinator*
3. Other stake holders, *Alumni, Student Body.*

Suggested points for discussion:

- ❖ *Organizing programmes as per MHRD/NU/Directorate of Education, Nagaland instructions and for celebration of National and World's important days*
- ❖ *Obtain Students', Alumni's and Parents' feedback*
- ❖ *Organize faculty improvement program – monthly interdepartmental seminar to continue, organize a National Seminar*
- ❖ *Publish articles in the College Annual Journal*
- ❖ *Organize staff quality improvement programme – Training/Motivation for Staff members*
- ❖ *Organize Coaching Classes for competitive examination – Pre-examination training*
- ❖ *Teachers exchange programme – To continue renewal of MOU with other Colleges*
- ❖ *Poor students' scholarship to be standardised.*
- ❖ *Smart Class development – to develop at least one classroom*
- ❖ *Language Lab development – Develop a Language Lab with a government's assistance.*

[Signature]
Chairperson
IQAC

S.D. Jain Girls College

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S. D. JAIN GIRLS' COLLEGE
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Minutes of the IQAC meeting held on 23rd April 2019 at 10:00 AM

Members in attendance: Shri Kishore Kashliwal, Shri K.C. Rout, Shri Nihar Ranjan Deka, Shri A.K. Mishra, Dr. S.K. Gupta, Dr. Dalia Bhattacharjee, Dr. Dinesh Sarmah, Shri Moia Rongpi, Miss Bendangmongla, Smti Leena Lotha and Shri Binay Shankar Singh.

Shri K. C. Rout chaired the meeting and asked the Coordinator to discuss the agenda.


The house deliberated on the agenda and other matters duly tabled and unanimously adopted the following resolutions:

1. IQAC shall be reconstituted as per latest UGC / NAAC guidelines.
2. Mr. A. K. Mishra shall pursue with the concerned authorities and try to obtain the minority educational institutional status certificate as soon as possible.
3. Existing members in various bodies in the interim period shall draft the constitution for each cell and lay before the IQAC for further deliberation and consequent approval.
4. Each of the eligible lecturers shall submit the particulars in the format prescribed by the NU to the principal before 30 April for further necessary action towards empanelment as subject experts for the university.
5. Each of the Non-NET-Ph.D lecturers shall sit for every NET Exams till they qualify the said test failing which disciplinary proceeding will be initiated against the erring member and the institution shall reimburse the NET Exam fees on production of the proof of appearing the NET examination.
6. The members shall be given leave for taking part in orientation and refresher programs.
7. Leave with pay shall be given to anyone who undergoes Ph.D course work during the period of service only on signing an agreement to serve this college for a minimum duration on completion of the Ph.D, the amount and other modalities will be worked out later by the Management in consultation with the IQAC.

The house agreed to meet next on 4th May 2019 at 10 AM.

Action taken report: None

Recorded by Dr. Dalia Bhattacharjee


22/04/19

Dr. Sant Kumar Gupta
Co-ordinator
IQAC
S.D. Jain Girls' College

Coordinator
IQAC
S.D.Jain Girls' College
Dimapur : Nagaland